Additional BoF registration deadline

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Problem

• Most BoF proposals are only entered in the BoF wiki shortly before the BoF proposal request deadline

• This leads to limited time for the IESG for
  • providing support to guide proponents on the scope of work
  • cross-area/AD coordination
  • general awareness of new work in the IESG

• Also, process how to „get“ a BoF is often not clear, at least to newish community members, and therefore there is no straight-forward way to ask for help or raise awareness in the leadership
Proposal: Additional (light-weight) BoF registration deadline

• Additional deadline 2-6 weeks before the BoF proposal request deadline to "register" a BoF

• For registration email to IESG with
  • BoF name
  • at least one contact person with name and email-address
  • a very brief (1-3 sentences) description of the BoF’s scope
  • if available, an indicate where (e.g. email list) the charter discussion takes place

• Proposals that have been registered appropriately and have submitted a complete BoF proposal requested before the BoF request deadline will be considered by the IESG for approval
  • Proposals that have not been appropriately registered in time but have provided a complete BoF proposal request before the BoF requests deadline, can be considered for approval based on the judgement of the responsible AD(s)
Goals

- Achieve awareness in the IESG of on-going new work as soon as possible to provide further support (e.g. IAB Shepherd) if needed

- Provide a light-weight process that does not introduce an additional burden
  - Make sure that BoF proposals are not withdrawn or delayed because of this formality
Timeframe IETF XXX (somewhere)

For the next meeting, BoF proposals are requested to register by email to the IESG (iesg@ietf.org) by 2359 UTC Friday, 20XX-XX-XX. The registration only requires a BoF name, at least on contact person with name and email-address, and a very brief (1-3 sentences) description of the BoF’s scope. If available, please also indicate where (e.g. email list) the charter discussion takes place. The full BOF proposal with all information as outlined above needs to be submitted to the responsible Area Director (AD) by 2359 UTC Friday, 2018-06-01. Proposals that have been registered appropriately and have submitted a complete BoF proposal requested before the BoF request deadline will be considered by the IESG for approval. Proposals that have not been appropriately registered in time but have provided a complete BoF proposal request before the BoF requests deadline, can be considered for approval based on the judgement of the responsible AD(s). If you have missed the registration deadline, please contact the Area Director(s) immediately for further guidance!

The IAB and IESG will hold a joint teleconference to discuss the proposals. ADs will be expected to approve or disapprove the BOF request on that teleconference, ensuring that the Secretariat has all of the information to put the first draft of the agenda together on or before 2018-06-15.
Hi everybody,

the IESG is currently discussing how to better support new work and BoF proposals in the IETF. One problem we have identified is that the one week between the BoF proposal request deadline and the final deadline where the ADs have to approve a proposal is rather tight in order to provide further guidance. While we want to maintain the deadline as close as possible to the meeting to give the proponents as much time as possible to prepare a BoF request as well as the potential charter, this practice conflicts with the goal to provide better support and guidance early on. We therefore will experimentally introduce another deadline for BoF registration for the coming meeting on

    Friday, XX XX, 20XX.

BoF proponents are requested to register their BoF proposal by this deadline to the IESG by email to <iesg@ietf.org>. Anybody who is considering a BoF is requested to register as soon as possible. The registration is meant to be mostly informative for the IESG and therefore set up as light-weight as possible by only proving a BoF name, at least one contact person with name and email-address, and a very brief (1-3 sentences) description. Any further information that is required for the actual BoF request can be provided until the BoF proposal request deadline on Month XX, 20XX, to the ADs using the BoF Wiki (https://trac.tools.ietf.org/bof/trac/) as usual. We also encourage people to register BoFs tentatively, even if it is not certain yet if the BoF proposal will be ready for the next meeting, as in this case the registration procedure further provides an additional opportunity to inquire early feedback and input from the IESG and IAB.
BoF requests and the datatracker
What to add?

• Proposal to add two new pages to „Meetings“ menu point
  • „Request BoF“
  • „Requested BoFs“
„Request BoF“ page

• Some preamble text (as in the wiki today) and a form with the following fields:
  • Long name and abbreviation (one or two textfields)
  • Description (large textfield)
  • radio but for „wg-forming“ or „non-wg-forming“
  • Area (drop down list)
  • responsible Area Director (AD) (drop-down list?)
  • (proposed) BoF Chairs (name and email?)
  • Number of people expected to attend (textfield or drop-down list?)
  • Length of session (1, 1.5, 2, or 2.5 hours drop-down list)
  • Conflicts to avoid separated by comma (whole Areas and/or WGs) (textfield?)
  • mailing list (textfield to also cover non ietf mailing lists?)
  • draft charter (optional, textfield)
  • Other links or comments (such as links to drafts) (textfield)

• To request a BoF one needs to be logged in (as for editing the wiki today)

• Open till request deadline & reopened for the next meeting on the Monday after the IETF?
„Requested BoFs“ page

- Lists all requested BoFs sorted by area

- Status „tag“ (Requested, Approved, or Not approved for this meeting) to be set by the secretariat

- All BoF requests are editable by all ADs and the secretariat at any time (before the meeting)

- A submitted request should also be editable by the submitter till the BoF request deadline