Welcome to Google!

Google is committed to providing a safe workplace for everyone visiting our offices. This welcome guide outlines the requirements and processes for approved business visitors entering a Google office in the United States while COVID-19 protocols are in place. Social guests, including family members, are not permitted onsite at this time. Due to local regulations, please note that visitors are not permitted on Google sites in Alabama, Florida, Iowa, Montana, North Dakota, and Texas.

Complete the Google Health Declaration

- Upon your arrival, you must sign in via a kiosk located in the Google office lobby, acknowledging and agreeing to the health declaration and conditions for your visit. A copy of the health declaration questions are included for reference in the appendix at the end of this guide.
- The health declaration includes an attestation that your temperature is less than 99.1°F (37.3°C) as measured in the past 2 hours. Thermometers will be available at the Google lobby entrance to take your temperature if you did not have a chance to do so prior to arrival.
- If you cannot complete the health declaration, refuse to complete it, or if you answer “yes” to one or more of its questions, you will not be permitted to enter the office for that day.

COVID-19 Vaccination Status

- Google requires everyone onsite to be fully vaccinated for COVID-19.
- You are considered fully vaccinated against COVID-19:
  - If you have a received vaccine that has a WHO Emergency Use Listing (EUL) or a vaccine that is authorized by the standard regulatory agency in the country where the office is located; and,
  - It has been at least two weeks since your second dose in a two-dose vaccine series (e.g. the Pfizer/BioNTech and AstraZeneca/Oxford vaccines), or two weeks since your single-dose vaccine (e.g. the Johnson & Johnson / Janssen vaccine). If you are not fully vaccinated as defined above -- for example, if you’ve only received your first dose of a two-dose vaccine -- you are not considered a fully vaccinated individual under our policy.
- Visitors can present an acceptable form of vaccination at a staffed lobby to have their vaccination verified as a “fast pass” for a security checkpoint. Acceptable forms of documentation include: original vaccination cards, digital records of vaccination from your vaccine provider and/or public health authority, and photos of original vaccination cards.
- If a visitor goes through a security checkpoint, they will need to present proof of vaccination at the checkpoint. Visitors may have their temporary/paper badges marked to demonstrate vaccination status so they do not need to produce original documentation at security checkpoints.

Onsite Requirements

- You are required to follow all posted safety instructions and guidance.
- As a visitor, you must remain with your Google host and be escorted in the building at all times.
- You are required to wear a face covering and practice physical distancing in accordance with local regulations and posted signage.
● Please practice good hygiene, including washing and sanitizing your hands and practicing proper sneezing etiquette.
● If you feel unwell during your visit, please leave the office and seek appropriate medical care.
● If you begin to feel unwell or develop symptoms after your visit, please notify your Google host.
● If you are unvaccinated or choose not to disclose your vaccination status, you will not be permitted onsite.

Check-In Process
● You must be approved for visitor entry for the day prior to arrival on-site.
● Visitor check-in will be done at the building-access lobby kiosk. Please see below for instruction to use the kiosk:
  ○ When presented with the welcome screen, tap “ENTER NAME.”
  ○ Select “Visitor” (or scan your QR code, if a QR code has been received via email in advance).
  ○ When prompted, please enter your name, personal email address and the reason for your visit.
  ○ Follow the prompts on the screen to review and complete the non-disclosure agreement, which includes a health declaration.
● Upon completion of the kiosk process, complete the vaccination verification process by proceeding to a staffed visitor lobby and presenting acceptable proof of vaccination. If you enter a non-staffed lobby, please retain your vaccine documentation while you are onsite, you may be asked for it at a security point.

Appendix: Visitor Health Declaration Questions
To ensure the safety and health of our employees and visitors, please do not enter the Google premises if any of the following apply to you:

● I've had a positive test for COVID-19 in the past 2 weeks. This would apply even if you tested positive but have no symptoms.
● In the past 2 weeks, I've had close contact or lived with someone who I'm aware has COVID-19 or its symptoms. Close contact is 15 mins or more within 6 ft (1.83 m). Apply local definition if it's more conservative.
● In the past 2 weeks, I've had one or more of the following: cough; elevated temperature or fever (99.1°F/37.3°C or higher), chills, shortness of breath, difficulty breathing or new loss of taste or smell.
● In the past 2 weeks, I've had one or more of the following symptoms that cannot be explained by a diagnosed medical condition or common condition that is not contagious: fatigue, muscle/body aches, headache, sore throat, congestion, runny nose, nausea, vomiting, or diarrhea.
● One or more of the following apply, based on the past 2 weeks. Refer to the printed “Risk Assessment by Location” chart:
  ○ Level 5 locations only: I have traveled outside of my local commuting area by public transport (e.g., by plane, bus or train)
  ○ I have traveled internationally outside of my local commuting area to, through or from a Level 4 or 5 location
  ○ I am required to quarantine by government order or other mandate
● My temperature is 99.1°F (37.3°C) or higher, as measured in the last two hours without the use of fever-lowering medication. You can check your temperature in this building's welcome area.